

1in6 Executive Director Job Description

1in6 seeks a dynamic Executive Director to take the organization into its second decade of service following the retirement of its founding Executive Director at the end of 2018.

[1in6](#) is a national nonprofit organization supporting the recovery of the estimated one in six men who have had unwanted or abusive sexual experiences. In the 11 years since it was founded, 1in6 has become a leading voice in the anti-sexual violence movement and a trusted resource for male-identifying survivors and their loved ones, as well as clinicians looking for research-based, trauma-informed programs.

The overarching mission of 1in6 is to support the healing of men who have had unwanted or abusive sexual experiences by:

1. Working to eliminate the stigma that has long silenced male survivors
2. Raising public awareness around the issue
3. Creating virtual and in-person communities of healing
4. Training professionals to be better equipped to serve male survivors

1in6's resources and services include an innovative, content-rich [website](#) visited by nearly 400,000 visitors a year; a 24/7 [online helpline](#) and weekly [online support groups](#), available through the 1in6 website; [The Bristlecone Project](#) awareness campaign, a collection of photos, videos, and written narratives of men's personal journeys to healing; and [trainings and presentations](#) to increase service providers' capacity to respond to men who seek out professional help. 1in6 also provides support to various branches of the US military through in-person trainings and presentations.

The Executive Director of 1in6 is responsible for the successful management and development of the organization as a leading voice on issues related to the experiences of male survivors in the United States. Specific duties include:

Financial Management/Development:

- Identifies, cultivates, and sustains relationships with private donor prospects, foundations and other funding entities for organizational support.
- Leads the exploration of new avenues of funding, with close oversight of grant applications and staff overtures to private foundations. Federal grantor relationships are developed and sustained by the ED.
- Fiscal management, including monitoring budget projections as compared to YTD spending, reallocation of funds, and compliance with internal and funders' accounting requirements, are the direct responsibility of the ED in collaboration with the Board and the agency's accountant.

Project Management:

- Leads and directs 1in6's strategic planning and project initiatives. Reviews and assesses progress on the strategic plan and achievement of the agency mission, reporting quarterly to the Board of Directors.
- Oversees the creation and execution of multiple projects at the national level. The leadership of these projects includes the development of goals and objectives and the monitoring of timely progress and high quality service output. Having exceptional attention to detail and accuracy, the ED oversees reporting on all agency projects to funders on assigned timelines. This oversight guarantees the quality of these efforts and reflects 1in6's national leadership role in the field.
- Cultivates an atmosphere of trust, creativity, and productivity amongst staff, volunteers, and contractors.
- Recruits, supervises, and retains a collaborative team. Some supervision and hiring may be delegated at the ED's discretion.
- Internal policies and procedures are regularly reviewed and updated as needed by the ED. The ED maintains agency compliance with laws and regulations governing the work of the nonprofit agency.

Board Relations:

- Works transparently with the Board around significant achievements and challenges of the organization.
- Provides quarterly reports of complete agency information to the Board, or more frequently when time-sensitive consequences demand it. Board meetings are scheduled by the ED in compliance with organizational policies and bylaws.
- Formulates planning recommendations for the Board as needed by the organization.
- Upon request of the Board Executive Committee, assists with vetting Board candidates when vacancies are projected.

External and Public Relations:

- Is the face of the agency at national meetings with key partners and governmental agencies. The ED recruits relevant experts to address core issues related to the agency mission for comments to the media and government.
- Either is, or rapidly becomes, a subject matter expert —capable of responding to both personal disclosures from survivors and questions on the sexual abuse and/or assault of male-identifying individuals.
- Manages, develops, and nurtures partnerships with key organizational collaborators. These partnerships include governmental agencies, community allies, nonprofit agencies, funding entities, the military, elected leaders, and international partners.

Essential skills:

- History of successful donor funding cultivation and creative partnership building
- Exceptional communication skills, including public speaking ability
- Appreciation and understanding of technology as it applies to furthering our mission
- Competence in nonprofit accounting methods
- Minimum 5 years experience in management (nonprofit preferred)

Preferred Skill Sets:

- A commitment to the well-being of male survivors of sexual abuse and assault, as well as a strong interest in social justice
- Depth of knowledge of research related to interpersonal violence, especially sexual abuse and sexual assault
- Successful procurement of public funding

Other Position Details:

This is a full-time position with benefits, including generous paid holidays and vacation. Salary is commensurate with experience. National travel is required.

Current staff is located at the agency office in Toluca Lake, California, in the greater Los Angeles area. Relocation to that area is not required, but nonresident applicants should be prepared to travel to the site on a regular basis to collaborate with staff.

1in6 is an equal opportunity employer. Multilingual individuals, people of various abilities, Transgender identified individuals, and people of color are especially encouraged to apply, as are people with the skills and knowledge to engage productively with marginalized and underserved communities. While there is no deadline to apply, priority review of applications will be given to applicants who apply before May 1, 2018.

To apply, send cover letter, resume or CV, and salary requirement to employment@1in6.org with subject line Executive Director Position.